REQUEST FOR PROPOSALS

PROVISION OF THE KAMP MEMBERSHIP, ROYALTY DISTRIBUTION, AND MEDIA MONITORING SYSTEMS

The Kenya Association of Music Producers (KAMP) is registered by the Kenya Copyright Board as a Collective Management Organization under Section 46(2) of the Copyright Act, 2001 to collect, administer and fairly distribute royalties on behalf of its members and affiliate rights holders being Producers of Sound Recordings.

KAMP seeks to achieve the following.
1. Establish an online Membership Registration application and management for all local (and international/foreign) rights holders
2. Establish a Media monitoring system.
3. Establish a transparent and cost-effective system for Membership Recordings management and Distribution of Royalties from broadcasting and other communication to the public users of sound recordings and audiovisual works.

SCOPE
The system(s) should have the capability to:

SYSTEM MODULE/ COMPONENT	MAIN REQUIREMENTS
Online Membership Registration application and management portal	• An online membership portal system for all registration, submission, approval, vetting, and management of all the members' works and related metadata (captured against the recordings – as may be reflected in the Recordings Database System). • Maintain the management of member information relating to contact, payment, biographical details, alternative names, and rights under management. • Provision of a high-level search function on the portal • Provide a mechanism to listen to and download the songs uploaded into the system portal • Provision of automated Membership application fee payments, all payment reports, and approvals mechanisms before vetting. • A mechanism for online vetting of successfully evaluated membership applications • Automated issuance of membership numbers and certificates for successfully vetted applicants. • Integration with the Membership Recordings management and Royalty Distribution System and provision of Access to individual member profiles. • Provision of a mechanism to have all the approved and synchronized works in the Membership Recordings management and Royalty Distribution System available

		on the portal with detailed rights splits, descriptions and mechanisms to contact the owner and dispute resolution features, categorized membership subscriptions; distribution reports, and royalty payments schedules for the same. • Provision of all reports including; Membership application/ payment and management progress per region per county, Payment history, issuing certificates, renewal, defaulters, membership progress, etc.
a)	**Membership Recordings management and Royalty Distribution System**	• This system module shall contain the membership data and their recordings' raw **metadata** as per the information declared in form of CD, Cassette, VCD, or DVD covers, copies in MP3 format, or simply member-provided metadata. • On metadata, the information collected includes but is not limited to -Album Catalogue number, Album title, Name of Producer, Contact Address, Year of Album Production, Track Number, Track Title, Track Duration in min/sec, Name of Main Artist / Vocalist, Name(s) of Background Vocalists, Names of Instrumentalists & corresponding instruments. *This will change accordingly based on the actual requirements.* • The system shall provide a complete, elaborate, and secure interface for metadata entry as per the company requirements and specifications. • The system should be able to communicate with the Membership Registration application and management portal. • Automatically connect to the Media Monitoring System and, effect distribution based on the society's rules and established international criteria, principles, and standards.
b)	**Media monitoring system.**	• Accurately monitor all forms of sound recordings and audiovisual works on radio and TV including terrestrial and online streaming and reconcile monitoring discrepancies and queries. • Keep retrievable copies of all reports provided as well as monitored sound recordings and audiovisual works and provide all required reports • Maintain an online automated platform accessible to KAMP administration and their respective members that will enable quick access to monitored media on a daily basis and also generate independent reports • Provide a user interface and compatibility with international databases, standards, and tools • Provide data summaries in relation to various criteria by means of a statistics functionality built into the system • Automatically connect to the Membership Recordings management and Royalty Distribution System and, effect distribution based on the society's rules and established international criteria, principles, and standards. • Provide various predefined reports and printouts that may be viewed from self-explanatory interfaces in the software

QUALIFICATION REQUIREMENTS

- Sound financial base
- Valid business licenses and tax compliance certificates
- A good understanding of collective management is an advantage

Applications should include:
1. Technical Proposal
2. Company profile including audited financials for the last three (3) years
3. Financial Proposal with a proposed cost structure for the provision of services and software development.

Applications should be sent to:
info@kamp.or.ke

OR

The Tender Committee
P.O. Box 51149-00200, Nairobi
Applications may also be dropped at:
Jumuia Place 1, Second Floor, Lenana Road, Kilimani
Applications should be received on or before **15th November 2022**